



Jobs and Internships Abroad

Internships USA

You found an internship or you are looking for a company in the USA? We assist you.

Designated as official sponsors by the U.S. State Department, our American partners will deliver you **the DS-2019 that allows you to obtain the J-1 visa issued by the Embassy of the United States.**

Check out our video:

**Obtain your J-1 visa,
You will like it!**



<http://www.youtube.com/watch?v=2RnHsCGeuek>

Programs	What is included
<p>Self-arranged : Did you find an internship ? We will guide you with through administrative formalities.</p> <p>Placement : We will find you an internship according to your interests and we will guide you through the administrative formalities.</p>	<p>Assistance and information before your departure</p> <p>Individual interview (evaluation of your language level and your expectations)</p> <p>Placement in an internship (Placement program)</p> <p>Certificate of eligibility DS-2019</p> <p>SEVIS number</p> <p>Assistance for the obtention of your J-1 visa</p> <p>Assistance for your inscription at the American Social Security</p> <p>Insurance requestd by the American government</p> <p>On-site assistance during your stay</p>
Delays	
<p>Self-arranged : Around 6 weeks</p> <p>Placement : Around 10 weeks</p>	
Our databases of internships	Budget
<p>Tell us the industries or positions that interest you and we will put you in contact with employers</p>	<p>The budget depends on your internship, on the city and on your lifestyle. You spend more the first weeks, for transportation, housing deposit and Pocket money.</p> <p>Anticipate :</p> <p>Cost of the program</p> <p>Visa fees: \$160 (to be paid to the US Consulate)</p> <p>SEVIS fees : \$180 (to be paid to the US immigration)</p> <p>Plane ticket</p> <p>Local transportation</p> <p>Housing and meals</p> <p>Pocket money (US authorities advice arriving in the USA with US \$1.200)</p> <p>Additional insurance if you arrive before the beginning of your internship : 60 euros</p>

Cost of the program

Stay	Self- arranged	Placement	Stay	Self- arranged	Placement	Stay	Self- arranged	Placement
1 month	1.213 €	2.809 €	7 months	1.531 €	3.349 €	13 months	1.850 €	3.739 €
2 months	1.266 €	2.809 €	8 months	1.584 €	3.349 €	14 months	1.903 €	3.739 €
3 months	1.319 €	2.809 €	9 months	1.638 €	3.349 €	15 months	1.956 €	3.739 €
4 months	1.372 €	2.809 €	10 months	1.691 €	3.349 €	16 months	2.009 €	3.739 €
5 months	1.425 €	2.809 €	11 months	1.744 €	3.349 €	17 months	2.062 €	3.739 €
6 months	1.478 €	2.809 €	12 months	1.797 €	3.349 €	18 months	2.115 €	3.739 €

Options :

- **Choice of the city for your placement : 695 €**
- **Emergency fees** (your DS-2019 within 15 business days) : **695 €**
- **Extension : 595 €**

Eligibility of participant

Internship		Training	
Status	Student in higher education or Young graduate of higher éducation. The degree was obtained outside the U.S. (the internship must begin within 12 months after graduation)	Graduate of higher education and with one year of professional experience in your field of study, acquired after graduation. Degree and experience acquired outside of the U.S. or 5 years of work experience outside of the U.S.	
Nationality	This program is open to all nationalities		
Age	18 to 38 years old	20 to 38 years old	
Stay	Maximum 12 months	Maximum 18 months	
Languages	Intermediate level of English		
Funds	Be financially able to assume your trip		
Répetition of the program	Yes but you must have completed one semester at your school between the two internships	Yes but you must wait at least 2 years after the end of the previous visa J-1 Training	

Eligibility of the company

If your host company has fewer than 25 employees and has an annual income of less than \$ 3 million, a visit will be made by the sponsor organization. The cost is 450 euros. This amount can be paid by your employer or by you. Government services (Federal, State or Local) are not subject to this formality.

Companies with less than 3 employees are not eligible for the program. In some cases, it is possible to sponsor independent workers or very small organizations (design sectors, architecture, logistics, etc.). Contact us.

The following businesses are not eligible:

- With no professional email
- Whose head office is located in the home of the employer
- With no professional website or no marketing material on which appears the host address of the intern

Your company must adhere to the Workers Compensation Insurance. Or provide proof of exemption such as a letter from the employer written on the letterhead of the company or a letter from the company's lawyer.

Plane ticket	Visa and Insurance
<p>Contact us for a quotation for your plane tickets (return flight can be modified free of charge, 30 or 35 kgs weight limit, available 6 days a week). Indicate jobsandinternshipsabroad@gmail.com Family name/name Date of birth Departure city and date (indicate if flexible) Return city and date</p>	<p>You need a J-1 visa.</p> <p>Medical, repatriation, and liability insurance are included in the program fee. This insurance does not replace the request for a Social Security number that you must complete upon your arrival in order to work legally in the United States.</p> <p>Our insurance covers the duration of your internship (one day before the start of your internship) and 30 days after your internship has finished.</p> <p>Your arrival to the USA: You are able to arrive to the USA no earlier than 30 days before the start of your visa (however American authorities do not appreciate early arrivals to the territory). We advise you to arrive to the territory a maximum of 15 to 10 days before the start of your visa. During this period you must make an insurance extension to get coverage for the entire duration of your stay. In fact, the insurance becomes invalid if you are not covered for the whole duration of your stay. This extension costs 60 euros (one month of insurance, not divisible).</p> <p>Your departure from the United States: You can stay up to 30 days after the end date of your visa to travel. You will be automatically covered for this period.</p>
SEVIS	
<p>SEVIS (Student and Exchange Visitor Information System) : Students and participants in an exchange program (F, M and J) are required to obtain a SEVIS registration number. This system makes it possible to trace the course of students or participants in an exchange program since the constitution of their file (DS-2019) until the expiry of their program. Your DS-2019 is only issued after you have registered your profile in the SEVIS system. You will automatically receive your SEVIS number with your DS-2019. You must pay your SEVIS and attach the receipt to your file during your appointment at the US Embassy.</p>	
Salary	Sponsored fields
<p>Self-arranged : You may negotiate your salary directly with your employer. After 6 months at an internship, the internship must be paid. Please note that the internships must be full time (32 hour minimum per week).</p> <p>Placement : Most of the internships are unpaid. The decision to pay the intern or not rests solely with the employer. In the case that you do not receive a salary, you must be ready to accept unpaid internships and to finance your stay with your own funds. The US government advice to have a minimum of US \$750 per month of internship. You must fill in our proof of funds.</p> <p>Participants are not authorised to find a paid job in addition to their internship.</p>	<p>Sponsored fields : Architecture, Business, Trade & Finance, Engineering, Food & Catering, Information Systems, Media & Communications, Management, Sales & Marketing, Administration & Law, Computer Science, Sciences (laboratory research in private companies only), agriculture, construction (trainee category only), mathematics and industries.</p> <p>We cannot sponsor the following fields: Laboratory research in a university, medical and pharmaceutical, education, social assistance (psychology, etc..), manual labor, child care or summer camp, crew (boat or aircraft), art and culture (creation works can not be sponsored). However, Management, Marketing and Administration in the field of art and culture are allowed.</p> <p>Internships in hotels, catering and agriculture, may not exceed 12 months. If the internship is related to the management (sales, marketing, finance) in a hotel or a restaurant, it may in this case be sponsored for 18 months.</p>

Steps

Self-arranged

Placement

1. Interview with one of our advisors and e-mail confirmation sent by us requesting the necessary documents - 1-2 days

2. Reception and verification of documents - 1-2 days

3. Send complete application to the USA

3.1. Send complete application to the USA and search of internship

Between 2 and 4 weeks

Our US sponsor searches for your internship

3.2. Interview with the company

1-3 days

Our US sponsor sets up an interview by Skype

4. Validation of internship - Between 1 et 3 weeks, depending on the reactivity of the company

Our US sponsor contacts your employer and implement the necessary verifications

If everything is fine, our sponsor approves your internship, registers you on SEVIS and issues your DS-2019

5. Deliver of DS-2019 and information for the US Consulate - Around 3 days

We send you by e-mail your SEVIS number and the guide J-1 visa

We send you by regular mail your departure package (DS-2019, DS-7002, insurance)

6. Personal appointment at the US Consulate - Between 2 and 7 days for an appointment

The appointment is set up through the website of the US Consulate

7. Issue of J-1 visa and arrival at the USA - 2-3 days

You must inform us of the receipt of your visa

At your arrival in the USA you must contact our sponsor, activate SEVIS and validate your social security

Objectif of the program

This program allows you to **refine and develop your knowledge in your field of study or profession** through practical training in an American company

The internship/training must be directly related to your studies and/or your professional experience.

You must be adequately specialized in your field of study in order for your internship to be validated.

The position you hold must under no circumstances be one that is held by a real employee. **You are supervised and can not work completely independently.**

You must also have an **advanced intermediate level of English** allowing you to perform your internship in the best conditions.

Housing and meals

We can help you find an accommodation. Contact us jobsandinternshipsabroad@gmail.com



Jobs and Internships Abroad

Rules and Regulations

1. The Internships in the United States proposed by Jobs and Internships Abroad are part of the signed agreements with the U.S. government concerning the youth exchange. This is therefore subject to its approval and the modifications that it considers appropriate.
2. According to the regulations of the U.S. Immigration Service in force, candidates who wish to complete an internship in the United States must adhere to one of the established exchange programs between France and the United States. These programs are managed by agencies approved by the U.S. administration, which will support sponsors and guarantors of their participants face to face with the authorities.
3. Jobs and Internships Abroad and its American partners, have been authorized by the U.S. government to manage such programs. They are the official sponsors of all participants in the Internships in the USA program.
4. Through their adherence to the Internships in the USA program, participants receive official documents needed to work on U.S. soil legally: DS-2019 Certificate of Eligibility and the exchange J-1 visa category "intern / trainee." Participants must be in possession of these documents throughout their program.
5. As an official sponsor, Jobs and Internships Abroad provides its participants the DS-2019 Certificate of Eligibility required for obtaining the J-1 visa.
6. The J-1 visa is issued by the U.S. authorities who reserve the right to refuse the accreditation. Jobs and Internships can not intercede on behalf of the participant.
7. Each participant agrees to be aware of and comply with all rules and directions of the program, defined by Jobs and Internships Abroad and organizations with which Jobs and Internships Abroad cooperates.
8. The places to participate in the Internship Program in the United States are limited by an annual quota set by the U.S. Government. The files are accepted and processed by strict order of filing.
9. The visa issued permits to do an internship or professional training in a business throughout the U.S. and in all business sectors, with the exception of the following areas: manual labor, child care, summer camp, crew (boat or aircraft), medical and pharmaceutical industry, education, agriculture, social welfare, art, culture, research in a laboratory at an American university.
10. Each participant agrees not to work in the U.S. outside the dates authorized on the DS-2019 form. In addition, he / she agrees to leave the U.S. territory no later than 30 days after the end date of the DS-2019 form.
11. It is possible to extend the DS-2019 form to prolong the internship at the same company. Extension requests must be justified and their acceptance is subject to the opinion of the U.S. authorities. The extensions can not exceed 12 months for "interns" and the 18-month cumulative period for "trainees".
12. Participants agree to comply with the time required for each step of the registration process (sending the file, personal interview, obtaining the DS-2019 form, visa, etc.). Travel arrangements, buying a plane ticket or various commitments that the participant has made, do not in any case implement a priority handling of his/ her application and does not engage our services.
13. The implementation of the program requires the intervention of different organizations, which retain in any event the responsibility for their own activities under the terms of statutes that govern their national legislation or international conventions establishing inter alia, a limitation of liability.
14. Each participant is responsible for reading and understanding all the information material provided by Jobs and Internships Abroad and its partners on the legal questions, social, political, cultural, health, work or other things, about the United States. Similarly, each participant agrees to respect the culture, customs, regulations and the law of the United States and will be fully responsible for any violation.
15. The information contained in the registration form is correct at the date of publication. Changes may occur without notice. The updated registration forms are available on our website.
16. Program prices indicated in this document may be modified. Only the prices indicated in the final registration and therefore included on the invoice / confirmation of registration issued to all participants upon registration will be firm and final. These final prices refer to all the problems of modification or cancellation of the program.
17. Each participant is responsible for the veracity and accuracy of the information he / she provides Jobs and Internships. Each participant is aware that any false statements on his/ her part may lead to a cancellation of the program without the right to obtain a refund or compensation.
18. Each participant certifies that he / she fulfills the conditions of age, nationality, status and other requirements for participation in the program. Jobs and Internships Abroad reserves the right to refuse any application to the program for a participant who does not meet the eligibility requirements.
19. Each participant is required to report to Jobs and Internships Abroad at the time of registration, any physical and / or psychological, medical or health problem that could affect participation in the program or proper conduct of his/ her experience.
20. At the time of enrollment in the program, each participant must be able to prove that he / she has the financial resources necessary for the proper conduct of his/ her stay in the USA by completing the "Proof of Resources" form. The minimum amount required and established by the U.S. authorities is €750 per month of stay if your internship is unpaid. He / she must be able to show proof of resources to immigration authorities upon his/ her arrival in the USA.

21. In the context of the Self-arranged option, it is up to the participants to conduct their own search for an internship. Therefore, Jobs and Internships Abroad cannot be held responsible for the conduct or attitude of employers and will not recommend anyone.
22. Any employment, job or secondary internship is strictly prohibited. Part-time internships are prohibited, the legal minimum term is 32 hours per week.
23. Jobs and Internships Abroad and its American partners can offer placement in the following areas: finance, administration, management, hospitality and tourism, commerce, marketing, sales, advertising, public relations, communications, law. Any candidate wishing to do an internship in another industry will opt for the self-arranged option and do their own search for an internship.
24. Each participant is informed that Jobs and Internships Abroad cannot guarantee placement in a job, a business, a city or specific region. Internship opportunities are posted on the website of our partner and updated daily.
25. Participants registering for the Placement option are required to apply for offers posted on the sites of Jobs and Internships Abroad's partners.
26. For the placement option, if after an offer of employment, the candidate does not accept for reasons that have not been reported at registration, refusal will be considered a cancellation of the program. The following criteria are not valid reasons for refusing an internship proposal: the type of work, size of business, number of employees, compensation, location, commute time to the workplace.
27. Each participant understands that he/she is not allowed to change internships during the program, except under exceptional conditions (redundancy, non-compliance with the agreements of the mission of the internship on the part of the employer) and only with the agreement of Jobs and Internships Abroad.
28. Each participant is required to pay the SEVIS fee (Student Exchange Visitor Information System) to the U.S. government before his/ her arrival in the United States. Similarly, each participant is required to contact Jobs and Internships Abroad's partner upon his/ her arrival in the United States to activate the SEVIS account and to be able to request for a social security number. He / she recognizes that failure to report, the U.S. Immigration Service and Naturalization Service (INS) may terminate the program. The participant must then immediately leave the United States.
29. Each participant must maintain updated information about him / her on the SEVIS (Student Exchange Visitor Information System) of the U.S. administration. Thus, he/she agrees to report in SEVIS any change of address or employment or travel undertaken after his/ her work period, within 10 days of the event. He/she recognizes that failure to report, the U.S. Immigration Service and Naturalization Service (INS) may terminate his program and he / she must immediately leave the United States.
30. Each participant is required to register for U.S. social security system upon arrival.
31. Jobs and Internships Abroad points out that under the Placement option, internship placement is not guaranteed.
32. Each participant agrees to keep Jobs and Internships Abroad and its partner on site informed right away in the case of inconveniences in relation to the services. No complaints or requests for refunds will be considered once the stay has ended if Jobs and Internships Abroad and its partner were not kept informed of the situation during the stay.
33. The expenses incurred for printing a new DS-7002 lost or damaged are 75 €.
34. Each participant understands that he/she must be covered by health insurance, hospitalization and repatriation for the entire stay in the U.S.. He/she must be able to show proof of insurance to immigration authorities upon his/her arrival in the USA.
35. Jobs and Internships Abroad reserves the right to cancel its services without refund if you refuse, without a justified nor serious reason; internship interviews offered to you, if you do not follow schedules, working conditions, dress or discipline once arrived in the host company, and if you leave your internship without letting us know the difficulties / problems and/or without complying with the advance notice required by your employer before your final departure, or if you are not reachable by e-mail or phone for more than 48 hours during your internship search without having informed us beforehand.
36. If the participant is not fully satisfied with the services on site, he/she must keep Jobs and Internships Abroad and its local partner informed as soon as possible. No complaints or requests for refunds will be considered once the stay is finished, if Jobs and Internships Abroad and its partner were not kept informed of the problem during the stay.
37. All cancellation requests must be made by registered letter with acknowledgment of receipt and will be effective only from the date of receipt. Any cancellation before the program starts will incur 30% of the total program cost. No refund will be granted after issuing the DS-2019 or after the arranged departure date. Refunds will be sent 2 months after receiving the cancellation request.